

Assistant Flower Store Manager

Company: Southside Blooms

Location: Chicago, IL

Position Type: Full-Time - \$19/hr

About Us:

Southside Blooms is a 501c3 nonprofit organization that is a farm-to-vase florist on the Southside of Chicago, providing unique and fashion-forward arrangements while maintaining an uncompromising dedication to the environment and our surrounding communities. The organization creates employment and education opportunities for at-risk youth and young adults who need a second chance to turn their life around, find employment, learn a new skill, and foster positive relationships. Join us in shaping the future of floral operations and creating extraordinary moments for our customers through your leadership and expertise.

Job Overview:

We are seeking a dedicated and creative Assistant Manager that will play a crucial role in supporting the store's operations and delivering exceptional customer service. If you possess excellent organizational skills and are eager to contribute to the success of our flower store, this role is perfect for you. If you are interested, kindly send your resume to hr@chicagoecohouse.org

Responsibilities:

- Assist in supervising and guiding the floral design team to ensure high quality floral designs;
- Actively participate in the marketing and retail of the store;
- Provide feedback to team members to enhance their skills and improve performance;
- Foster a positive and inclusive workplace that encourages teamwork, creativity, and exceptional customer service;
- Collaborate with team to oversee day-to-day operations, including inventory management and customer service;
- Assist in floral deliveries to ensure customer satisfaction;
- Performs other responsibilities and duties, as assigned.

Qualifications:

- Strong leadership and team management skills with the ability to motivate and inspire others;
- Outstanding communication and interpersonal skills to build lasting customer relationships
- Exceptional organizational skills to manage inventory, schedules, and daily store operations effectively
- Must have reliable transportation
- Previous management experience is a must
- Previous floristry experience is a plus, but not required
- Flexibility to work weekends and occasional extended hours as needed

Benefits:

- Health Insurance
- Dental Insurance
- Paid Time Off